

# Equality Impact Assessment (EIA) Preliminary assessment form

The preliminary impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies which require a full EIA by looking at:
  - ◆ negative, positive or no impact on any of the equality groups
  - ◆ opportunity to promote equality for the equality groups
  - ◆ data / feedback
- prioritise if and when a full EIA should be completed
- justify reasons for why a full EIA is not going to be completed

**Service Area:**

Housing Services

**Title of policy, function or service:**

Mobile Working Solutions

**Type of policy, function or service:**

Existing:

New/proposed

Changed

**Q1 - What is the aim of your policy or new service?**

**Q2 - Who is the policy or service going to benefit?**

**Q3 - Thinking about each group below, does, or could the policy, project, service have a negative impact on members of the equality groups below?**

Group	Yes Negative	No Positive/ No impact	Unclear
Age	<input type="checkbox"/>	<input type="checkbox"/>	✓
Disability	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ethnic Origin	<input type="checkbox"/>	<input type="checkbox"/>	✓
Gender	<input type="checkbox"/>	✓	<input type="checkbox"/>
Transgender	<input type="checkbox"/>	✓	<input type="checkbox"/>
Religion/ Belief	<input type="checkbox"/>	✓	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	✓	<input type="checkbox"/>
Marital Status/ Civil Partnership	<input type="checkbox"/>	✓	<input type="checkbox"/>
Pregnancy and Maternity	<input type="checkbox"/>	✓	<input type="checkbox"/>
Other socially excluded groups	✓	<input type="checkbox"/>	<input type="checkbox"/>

**If the answer is “yes” or “Unclear” consider doing a full EIA**

**Q4 - Does, or could, the policy, project or service help to promote equality for members of the equality groups**

Group	Yes	No	Unclear
Age	<input type="checkbox"/>	<input type="checkbox"/>	✓
Disability	<input type="checkbox"/>	<input type="checkbox"/>	✓
Ethnic Origin	<input type="checkbox"/>	<input type="checkbox"/>	✓
Gender	<input type="checkbox"/>	<input type="checkbox"/>	✓
Transgender	<input type="checkbox"/>	<input type="checkbox"/>	✓
Religion/ Belief	<input type="checkbox"/>	<input type="checkbox"/>	✓
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	✓
Marital Status/ Civil Partnership	<input type="checkbox"/>	<input type="checkbox"/>	✓
Pregnancy and Maternity	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other socially excluded groups	<input type="checkbox"/>	<input type="checkbox"/>	✓

**If the answer is “no” or “Unclear” consider doing a full EIA**

**Q5 - Do you have any feedback data from the equality groups that influences, affects or shapes this policy, project or service?**

Group	Yes	No	Unclear
Age	<input type="checkbox"/>	✓	<input type="checkbox"/>
Disability	<input type="checkbox"/>	✓	<input type="checkbox"/>
Ethnic Origin	<input type="checkbox"/>	✓	<input type="checkbox"/>
Gender	<input type="checkbox"/>	✓	<input type="checkbox"/>
Transgender	<input type="checkbox"/>	✓	<input type="checkbox"/>
Religion/ Belief	<input type="checkbox"/>	✓	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	✓	<input type="checkbox"/>
Marital Status/ Civil Partnership	<input type="checkbox"/>	✓	<input type="checkbox"/>
Pregnancy and Maternity	<input type="checkbox"/>	✓	<input type="checkbox"/>
Other socially excluded groups	<input type="checkbox"/>	✓	<input type="checkbox"/>

**If the answer is “No-” or “Unclear”, no-one knows or opinion is divided consider doing a full EIA**

**Q6 - Using the assessments in questions 3, 4 and 5 should a full assessment be carried out on this policy, project or service?**

Yes	✓	No	
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**If you have to complete a full EIA use the easy to follow toolkit and form on the Wire**

**Q7 - How have you come to this decision?**

It is unclear if there would be the limitations for staff with visual impairments or different language requirements, what measures will be put in place to ensure that they can use the technology? Also in terms of procurement this process will need to be monitored, for example who will we be procuring from? What is their stance on E&D? (i.e. do they have a policy etc, how do they promote equality?). Therefore further research will need to be undertaken and EIAs conducted throughout the life of the project.

**Q8 - What is your priority for doing the full EIA?**

High	Medium	Low
✓		

**Q9 - Who was involved in the EIA, and how?**

The Equality Impact Assessment was conducted by the Corporate Projects Officer. As part of a rolling programme this policy will be reviewed by an EIA assessing group (once training is completed)

**This EIA has been approved by:**

Business Improvement

**Date:** 13/06/2011

**Contact number:** 01472 572282

**Please send a copy of your completed EIA to the Business Improvement Team. We will contact you with any comments or queries about your preliminary EIA.**