



Shared Ownership *...application form*



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If you would like to receive this information in another language or in another format such as large print, Braille or audio, please contact communications on 0845 849 2000 or email communications@shorelinehp.com.

A → A



Application to purchase a Shared Ownership Home



Please answer all questions fully, as this will allow us to process your application quickly and accurately. If you have any problems completing this form please telephone our estates officer on **0845 849 2000** or email **info@shorelinehp.com**

Personal details: Applications should be submitted in joint names where appropriate

Applicant one:

Title:

First name(s):

Last name:

Date of birth: / /

Your address and postcode: _____

Email address:

Your preferred telephone number:

Your relationship to applicant two:

Applicant two:

Title:

First name(s):

Last name:

Date of birth: / /

Your address and postcode: _____

Email address:

Your preferred telephone number:

Your relationship to applicant two:

Household details: Please give details of each person, other than applicants one and two who will be living with you. (If you are an expectant mother you should include anticipated date of birth).

Title:

First name(s):

Last name:

Date of birth: / /

Their relationship to applicant one:

Does this person live with you now?:

Title:

First name(s):

Last name:

Date of birth: / /

Their relationship to applicant one:

Does this person live with you now?:

Title:

First name(s):

Last name:

Date of birth: / /

Their relationship to applicant one:

Does this person live with you now?:

Address details:

Applicant one:

Address and postcode:

**Date
you left:**

**Rented or
owned?**

<hr/>		
<hr/>		
<hr/>		
<hr/>		
<hr/>		

Applicant two:

Address and postcode:

**Date
you left:**

**Rented or
owned?**

<hr/>		
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<hr/>		
<hr/>		
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Are you currently on a housing association's or local authority waiting list?:
(please tick one box only)

yes no

If yes, please give details below:

Name of local authority or housing association:

Address and postcode:

Reference (if known):

Employment history and financial details: This information is used anonymously for statistical returns and is treated in the strictest confidence. We cannot assess this application unless you fully complete this section.

Applicant one:

Occupation: _____

Your employer's
address and
postcode: _____

Your length of service: _____

Your National Insurance number: _____

Applicant two:

Occupation: _____

Your employer's
address and
postcode: _____

Your length of service: _____

Your National Insurance number: _____

Income:

Applicant one:

Annual salary(before tax and deductions): £ _____

Monthly take home pay: £ _____

Child Benefit: £ _____

Child Tax Credit: £ _____

Other income, including pension: £ _____

Applicant two:

Annual salary(before tax and deductions): £ _____

Monthly take home pay: £ _____

Child Benefit: £ _____

Child Tax Credit: £ _____

Other income, including pension: £ _____

Applicant one:

Do you own any property? yes no

What is its value?: £

How much do you have left to pay? £

Applicant two:

Do you own any property? yes no

What is its value?: £

How much do you have left to pay? £

Total savings of both applicants? £

Your monthly outgoings:

	Applicant One	Applicant Two
Rent	£ _____	£ _____
Mortgage	£ _____	£ _____
Council Tax	£ _____	£ _____
Personal loans	£ _____	£ _____
Hire Purchase	£ _____	£ _____
Credit/ Store cards	£ _____	£ _____
Rental e.g Sky, Broadband	£ _____	£ _____
Other debts	£ _____	£ _____
Total	£ _____	£ _____

Do you own your current home?

Applicant one: yes no

Applicant two: yes no

If NO, is it:

	Applicant one	Applicant two
Rented	<input type="checkbox"/>	<input type="checkbox"/>
Lodgings	<input type="checkbox"/>	<input type="checkbox"/>
Shared with family	<input type="checkbox"/>	<input type="checkbox"/>

Other? (please give details below):

If your home is rented, who is your landlord:

Applicant one: _____

Applicant two: _____

	Applicant One	Applicant Two
Is your property a:		
House	<input type="checkbox"/>	<input type="checkbox"/>
Flat	<input type="checkbox"/>	<input type="checkbox"/>
Bungalow	<input type="checkbox"/>	<input type="checkbox"/>
How many bedrooms are there?	_____	_____
Do you have to share a bedroom?:		
	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>
Do you have:		
a bathroom	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>
a kitchen	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>
a WC	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>
your own garden	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>
a shared garden	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>
access to a garden	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>
central heating	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>

Have you ever been in arrears with your rent/mortgage payments?:
 (please tick one box only)

yes no

If yes, please give details below of the amount outstanding and what arrangements were put in place to clear these.

Do you currently have a mortgage?: (please tick one box only)

yes no

If yes, please provide the following information below:

Name of lender:

Lender address and postcode:

Your account number:

Have you previously had a mortgage?: (please tick one box only)

yes no

If yes, please provide the following information below:

Name of lender:

**Lender address
and postcode:**

Your account number:

Address of property mortgaged:

Date your mortgage was repaid: / /

Have you ever been refused a mortgage?: (please tick one box only)

yes no

If yes, please give details below:

Have you ever had a property repossessed; been declared bankrupt; made arrangements with creditors; had any County Court Judgements made against you or been refused credit?: (please tick one box only)

yes no

If yes, please give details below:

Property location:

What is the address of the property you are applying for? Or, if in a new development, what is the scheme name?

Where/how did you hear about this property?

Why do you wish to be re-housed?: (please tick all the boxes that apply)

- To move to a better location
 - I cannot afford my present home
 - To receive or provide support
 - I currently live with friends
 - My current home is too small/large
 - Sharing facilities
 - I am suffering from nuisance/ harassment
 - I live in over-crowded conditions
 - On health grounds
 - To be nearer to work
 - To live independently
 - My current home is in a poor condition
 - Marital/ relationship breakdown
 - I'm currently living in temporary accommodation
 - Family breakdown
 - Other
-

Funding:

What percentage share do you wish to purchase?

25% 50% 75%

Other:

Do you have a deposit and sufficient savings to cover the costs of a house purchase (eg legal costs, surveyors fees)?

yes no

How will the purchase be funded? (i.e. sale of property, family assistance, savings, mortgage etc.)

Are you on any housing waiting list?

Applicant one: yes no Applicant two: yes no

If yes, which ones and how long have you been on their list:

Applicant one:

Applicant two:

Are you or any member of your household related to any employee of Shoreline Housing Partnership or a member of its Board?:

(please tick one box only)

yes no

If yes, please give details below:

Are you, or anyone else on your application, subject to any immigration rules?:
(please tick one box only)

yes no

Have you, or anyone else on your application, been granted refugee status by the Homes Office?

If you or anyone else on the application, are not a British Citizen, please state the current immigration status, and provide a copy of their current visa.

Have you or anyone to be housed with you , ever been served with a notice, or had a court order, for anti social behaviour or mortgage arrears or do you have county court judgements against you?

yes no

Prevention of Fraud

I/we declare that the information I/we have given in this application for is to the best of my/our knowledge, true and accurate and I/we authorise Shoreline Housing Partnership to make any enquiries necessary to verify the information given. I/we will notify Shoreline Housing Partnership immediately of any changes of circumstances.

I/we understand that if any of the information given on this form is incorrect and has been knowingly falsely made or if I/we withhold information requested Shoreline Housing Partnership might have grounds to recover possession of any property offered. I/we understand that neither the issue not the acceptance of this form implies that a property will be made available to me/us.

Data Protection Act

I/we understand that all information will be held in confidence on my/our files and it is my/our right to check the information held about me/us.

I/we understand that Shoreline Housing Partnership will share information given on this form in the following circumstances, to which I/we give our express consent:

- i. with any other partner organisation that Shoreline Housing Partnership works with on this or a nearby development but only in so far as the information relates to and is in connection with the offer and occupation of property;
- ii. the use of anonymous statistical information drawn from this application for planning purposes.

Otherwise I/we understand that Shoreline Housing Partnership will not discuss my/our application with any other person, including relatives, unless I/we have given my/our express permission.

Declaration

I/we declare that the information supplied in this form is true and complete and that no details which could affect the application have been left out.

Applicant one:

Signed:

Date: / /

Applicant two:

Signed:

Date: / /

I/we authorise Shoreline Housing Partnership to make any necessary enquiries to verify the information supplied.

Applicant one:

Signed:

Date: / /

Applicant two:

Signed:

Date: / /

You must advise us immediately of any material change in your circumstances which may affect your application.

Warning

Your home is at risk if you do not keep up repayments on a mortgage rental agreement or other loans secured on it.

Right of Appeal

Based on the information supplied by you on both this form and the accompanying financial appraisal form, Shoreline will make a decision on whether to progress your applications.

If you dispute this decision you may appeal to the Shoreline director of finance, who will examine the papers and advise you of the decisions, in writing, within 14 days of your appeal being received.

0845 849 2000

www.shorelinehp.com

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